

**INSURANCE REGULATORY AND DEVELOPMENT AUTHORITY OF INDIA**  
**Information Technology Department**

Date: 13 /04/2017

**Sub: Minutes of 4<sup>th</sup> IT Procurement Committee Meeting held on 13<sup>th</sup> April 2017**

**Present:**

- |                                      |                 |
|--------------------------------------|-----------------|
| 1. Mrs. V.R. Iyer, Member (F&I)      | Chairperson     |
| 2. Mr. A. Ramana Rao, GM (Surveyors) | Member          |
| 3. Mr. A.R. Nithiyantham, CGM (IT)   | Member Convener |

**Agenda 1: Finalisation of AMC of Hardware for IRDAI Hyderabad Office**

With regard to agenda related to finalisation of AMC of Hardware IRDAI Hyderabad office, the committee observed the following:

1. The following bidders have not satisfied their eligibility criteria in spite of providing ample time to the bidders for submission of proof and hence their bids have not been considered.-

SL. No.	Bidder Name	Eligibility criteria	Reason for disqualification
1	M/S V L Marketing & Services	1. The vendor should be a registered company under companies act. - (Registration Certificate of firm/company) 2. The vendor should be providing AMC services for servers, desktops, printers, scanners etc. for the past 5 years 3. The vendor should be an Authorized Service Provider for any one / more of the following brands like Dell, HP and Lenovo.	1. Registration Certificate of firm/company is not submitted. 2. According the Service tax certificate ( dt 05/10/2012), bidder is not completing 5 years in service business 3. Proof of Authorized service provider for Dell, HP and Lenovo (Min. one) is not submitted
2	M/S Digitech Peripherals	1. The vendor should be an Authorized Service Provider for any one / more of the following brands like Dell, HP and Lenovo.	1. Proof of Authorized service provider for Dell, HP and Lenovo (Min. one) is not submitted
3	M/S Microbase Computers	1. The vendor should be an Authorized Service Provider for any one / more of the following brands like Dell, HP and Lenovo.	1. Proof of Authorized service provider for Dell, HP and Lenovo (Min. one) is not submitted

4	<b>M/S Ensure Services</b>	<p>1. The vendor should be providing AMC services for servers, desktops, printers, scanners etc. for the past 5 years.</p> <p>2. The vendor should be an Authorized Service Provider for any one / more of the following brands like Dell, HP and Lenovo.</p>	<p>1. Not completed 5 years criteria (dt 27/06/2013 )- Proof for in service business for the year of 2012-13, 2013-14, 2014-15 is not submitted</p> <p>2. Proof of Authorized service provider for Dell, HP and Lenovo (Min. one) is not submitted</p>
5	<b>M/S Tamogna Enterprises Pvt. Ltd.</b>	<p>1. The vendor should be providing AMC services for servers, desktops, printers, scanners etc. for the past 5 years.</p> <p>2. The vendor should be an Authorized Service Provider for any one / more of the following brands like Dell, HP and Lenovo.</p>	<p>1. Proof for in service business for the year of 2012-13 is not submitted</p> <p>2. Proof of Authorized service provider for Dell, HP and Lenovo (Min. one) is not submitted</p>

2. The following four bidders satisfy the eligibility criteria stated in RFP, and hence the commercial bids submitted by these bidders have been considered for calculation and abstract of the bids is given below -

Sl. No.	Bidder name	Total AMC Value for 2 years (Incl. all taxes) (₹)	Position
1	<b>M/S OM Systems &amp; Services (P) Ltd.</b>	<b>9,34,000.00</b>	<b>L1</b>
2	M/S Maha Electronics Pvt. Ltd.	11,53,887.00	L3
3	M/S Kommineni Infortech Pvt. Ltd.	11,30,655.00	L2
4	M/S Cache Technology	13,17,660.00	L4

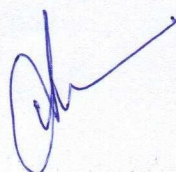
M/S OM Systems & Services (P) Ltd. has quoted the lowest price Rs. 9,34,000/- (including all taxes) for 2 years among all.

In view the above the committee recommends for placing the order with L1 bidder i.e., M/S OM Systems & Services (P) Ltd. ₹ 9,34,000/- (including all taxes) for 2 years

## **Agenda 2: CRs for Agency Licensing Portal**

Regarding Agency Portal requirements CGM (IT) explained the following:

1. User department proposed the change requirements to Agency Portal and the requirements were discussed and finalized by the user department.



2. Efforts less than 100 man hours have not been charged by M/s ESDS, as per the agreement.
3. The man month rate of Rs. 44200/- is as per the agreement.
4. Detailed effort estimation sheets submitted by M/s ESDS are attached and the same is in order.

After deliberations, the committee recommends to implement the Change Requests as per the proposal submitted by the Vendor M/s ESDS, to the total cost of Rs.3,73,690/-.

### **Agenda 3: Procurement of Laptops and software for Inspection Department**

With regard to agenda related to procurement of Laptops and software for Inspection Department, the committee observed the following:

1. M/S Microbase Computers has quoted for Dell Laptop with 14" inch screen, which has not satisfied the specification asked in RFP. In RFP screen size of the Laptop asked is "15 inch or more". As M/S Microbase Computers has not submitted the quote as per the RFP, its bid is disqualified.
2. As per RFP, total 10 No's MS Office Home & Business 2016 software Licenses has been asked to quote, where as M/S Youdan Marketing has submitted bid for 4 Nos only. For calculation purpose the unit price of MS Office Home & Business 2016 software has been taken and arrived the total amount for 10 No's Licenses.
3. As per RFP, in view of having total 3 years warranty on Laptop, it has been asked to quote for 2 years extended warranty apart from Standard Warranty. In response to that, all the bidders have quoted for total 3 years warranty except, M/S Digitech Pheripherals, who has quoted for 3 years plus additional 2 years, total 5 years warranty. In commercial compilation, the price quoted for 3 years warranty has been considered for uniformity.

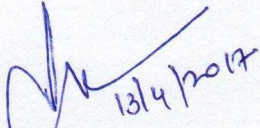


4. The following three bidders satisfy the eligibility criteria stated in RFP, and hence the commercial bids submitted by these bidders have been considered for calculation and abstract of the bids is given below

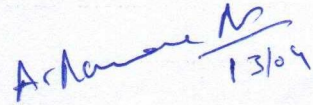
Bidder	Total Price of all items (Incl. tax)	Position
M/S Youdan Marketing	₹ 4,97,000.00	L3
M/S Signy Technologies Pvt. Ltd.	₹ 4,83,224.00	L2
<b>M/S Digitech Pheripherals</b>	<b>₹ 4,81,076.04</b>	<b>L1</b>

M/S Digitech Pheripherals has quoted the lowest price ₹ 4,81,076.04 (Incl. tax) among the qualified bidders.

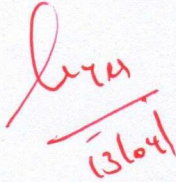
In view the above the committee recommends placing the order with L1 vendor i.e., M/S Digitech Pheripherals ₹ 4,81,076.04 (Incl. tax).

  
13/14/2017

C.G.M. (IT) - Member Convener

  
13/04

G.M. (Surveyor) – Member

  
13/04

Member (F&I) – Chairperson